(WESD or School Letterhead)

Date

Name

Organization   
Address 1

Address 2

Dear Mr./Mrs./Ms.,

On behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School, I would like to thank you for your generous Tax Credit Donation. The educational experience of students at \_\_\_\_\_\_(school name)\_\_\_\_\_\_ will be enriched because of your generosity.

Your donation will be used to support \_\_\_\_\_\_\_\_\_\_(extracurricular activities, field trips, music programs, character education programs – whatever the donor selected) \_\_(.

OR if donor did not designate) Your donation will be used to support student programs and activities.

At \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School, we are committed to carrying out the vision of the Washington Elementary School District: “Achieving excellence for every child, every day, every opportunity.” It is through Tax Credit Donations such as yours that we are able to achieve this goal. Thank you again for your generosity and support.

Sincerely,

Principal/Assistant Principal